



PRIVACY POLICY

Villa Bugambilla - Almuñécar, Spain

Effective date: 12 September 2026

1. Who we are This Privacy Policy explains how the Owners of Villa Bugambilla, Almuñécar, Spain, collect and use personal data in connection with enquiries, bookings and stays at the property. For privacy questions or requests, guests may contact the Owners using the contact details stated in the booking confirmation or at the end of this policy.

2. Personal data we collect We may collect the guest's name, address, email address, telephone number, nationality, identity document details, arrival and departure dates, number of guests, payment and booking details, online check-in details, messages relating to the stay, and any information needed to manage a request, reservation or legal obligation.

3. Purpose of use We use personal data to answer enquiries, process and manage bookings, prepare the property for the stay, communicate with guests, handle payments, deposits, complaints or damage claims, keep necessary records, and comply with applicable Spanish accommodation and guest registration obligations.

4. Legal basis The processing is based on the performance of the booking agreement, compliance with legal obligations, and the Owners' legitimate interest in managing the property, protecting the property and communicating with guests. Where consent is legally required, guests may withdraw that consent at any time.

5. Guest registration Spanish law may require accommodation providers to collect and communicate certain guest identification and stay details to the competent authorities. We may use the Chekin app or another online check-in tool to collect, verify and

transmit the required guest registration data. We will only request the data reasonably necessary for that purpose and will not keep copies of identity documents unless this is legally required or clearly justified.

6. Sharing of data Personal data may be shared with authorities where legally required, with Chekin or another check-in service provider where needed for guest registration, with payment or banking providers where needed for payments or deposits, and with professional advisers or service providers where necessary for administration, legal compliance, maintenance, security or dispute handling. We do not sell personal data.

7. Retention Personal data is kept only for as long as reasonably necessary for the booking, stay, accounting, legal compliance, guest registration duties, complaint handling or possible legal claims. When data is no longer needed, it will be deleted or anonymised where appropriate.

8. Security We take reasonable measures to protect personal data against unauthorised access, loss, misuse or disclosure. Guests should avoid sending unnecessary sensitive information and should notify the Owners promptly if any personal data provided for the booking changes or appears to be incorrect.

9. Guest rights Guests may request access to their personal data, correction of inaccurate data, deletion, restriction, objection, portability where applicable, and information about how their data is used. These rights may be limited where we must keep data to comply with legal obligations or defend legal claims.

10. Complaints Guests may contact the Owners first so that any privacy concern can be reviewed and, where possible, resolved. Guests also have the right to lodge a complaint with the competent data protection authority, including the

Spanish Data Protection Agency where applicable.

11. Changes to this policy This Privacy Policy may be updated when legal requirements, booking processes or property administration change. The version provided at the time of booking or published by the Owners applies unless a later version is expressly communicated to the guest.

Owner contact details:

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